

# Hayton and Burnby Parish Council

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Clerk: Chris Worrall. 26 Chapelfields, Holme on Spalding Moor, YORK. YO43 4DH

Minutes of Hayton and Burnby Parish Council meeting held on November 29<sup>th</sup> 2012 at 7.30 in  
Hayton Village Hall.

Present: Cllr M.Drewery (Chair), Cllr M.Bettison, Cllr D.Nicholson, Cllr L.Thackery, Cllr D.Smith,  
Cllr C.Wagstaff , Ward Councillor David Rudd and seven members of the public.

Public Session. **None**

Welcome and apologies. Cllr Sedcole

81/11 Minutes of the last meeting dated 20<sup>th</sup> of September 2012. Subject to one name being amended and the correct date. All agreed and signed as a true and correct record of the meeting

Declaration of Interest. The Parish Councils (Model Code of Conduct) Order 2012. To record any declarations of interest by any member in respect of items on this agenda.

**All Councillors declared a pecuniary interest in the setting of the precept and applied for Dispensation to discuss and vote. Dispensation notices given by the Clerk.**

## **82/11 Matters arising**

**Beck Clearance and Ownership.** On-going, Clerk looking into grants however he thought that it was unlikely that any would be available because the riparian owners had a legal responsibility to maintain their sections of the beck. However a multi-agency meeting has been arranged for January 17<sup>th</sup> 2013 to discuss the Beck and hopefully find a solution to the problems. Cllrs felt that the Highways Department should also be included in the meeting as they are responsible for under the bridge at Hayton and also where the water backs up is due to work done by them. Council also felt that whilst everyone was there then the subject of drainage in both Hayton and Burnby should be raised.

**Street names.** Letter from ERYC regarding payment of signs.

Discussion took place on the vandalism of the last street name plate to be placed in Burnby. Police had already been made aware of the act by members of the community. Councillors discussed why the community of Hayton should pay for something which had been undertaken by people within Burnby. Clerk informed the Council that the ERYC have written to say that if the signs are not replaced then an invoice for £800 would be issued. Cllr Bettison proposed that the invoice not be paid if issued, Cllr Drewery seconded, unanimously agreed. Cllr Rudd stated that he would investigate the issue at ERYC, as they have a Statutory Duty to place street name plates and if they are vandalised or stolen then it is the ERYC who should pay not the Parish, (Until such time that the culprit(s) are identified and prosecuted.)

**Notice Board.** Now in Place, Mr Atkinson is coming back to fit handles on the doors. Two keys are available. Left side to be left unlocked.

**Telephone Box.** Email sent to Hayton Newsletter asking for comments. Since the newsletter is only sent to Hayton residents, it was felt that the article wouldn't be placed in the newsletter but a notice be placed on the notice board in Burnby.

**Drains at Burnby.** ERYC said that all work has now been completed, satisfaction form to be completed. This is not the case and the Clerk reported he's walked round the Villages to check the work had been carried out, which it had not. ERYC had been in Burnby that day and were jetting and rodding the drains. Drains have collapsed in several places and have been reported to Head of Highways. Work ticket has been issued for Back Lane/Nunburnholme Lane junction drains. Clerk has requested a further walkabout with the ERYC to go over work sheets. Hayton drain was number 1 on worksheet and despite emails from Clerk and Cllr Wagstaff this still has not been resolved. Cllr Bettison stated that all they do is flush the system and this is not working, the footpath has sunk therefore there's a good chance the drain has collapsed and that is causing the blockage.

**Plough Inn.** Emailed enforcement team awaiting reply regards galvanised flue pipe. Clerk informed the Parish Council that another application had just been received regarding the Plough Inn and a date would be set within the next two weeks for a meeting to discuss this application.

**Community Partnership Grant.** Gritters have now been delivered. Shovels need to be brought, Hi Viz Jackets also to be brought Clerk to get further quotes.

2 tonnes of bag grit is still to be brought with the grant money.

**Website.** On-going more information is needed. Village Bookings and events can be added to the site.

**83/11 Planning.**

### **DECISIONS**

Erection of an Agricultural building for straw storage at Land North East of Burnby Grange, Back Lane, Burnby East Riding of Yorkshire for Burnby Farms.

REF: 12/03569/PLF Full planning applied for.

### **Granted permission**

Variation of condition no.6 of planning permission 08/01336/PLF to allow alterations to design and materials of garage/garage doors at Grove Farm, York Road, Hayton East Riding of Yorkshire YO42 1RJ

Ref: DC/12/03587/VAR/WESTWW/TWILLI

### **Granted permission**

84/11 Accounts.

Community Account. £5,164.01

Business Account £404.09

Zurich Insurance £225.00

Audit Commission £174 VAT £29 To be reclaimed.

Turfandstuff. £447.94 VAT £74.66 To be reclaimed.

Sam Atkinson for the Notice Board £516 VAT £86 to be reclaimed.

All agreed payment of invoices.

Authorisation to close Business Account and transfer money to Community account.

Agreed to close Business Account as it hadn't been used in a number of years and it incurred Bank Charges.

Authorisation for Bank Mandate to be changed, more names needed.

Agreed that three signatures was enough. Cllrs Drewery, Thackery and Nicholson already on the account.

Clerk explained that grants are paid at the end of the financial year.

### **Precept**

Discussion took place regarding current and future expenditure of the Council. Clerk provided list and possible savings next year.

Agreed not to renew ERNLLCA membership, but to contribute towards Clerk's membership of The Society of Local Council Clerks who can provide the same information and Legal advice.

Cllr Bettinson concerned that the Council would lose the opportunity of Training by not being members. Training still available to Councillors, but at a non-members price. Saving £200

There would be no Audit fee. Saving £60 -£150

Clerk to investigate costing of Newsletter.

All grants to remain the same.

Clerks hours and pay were discussed. Proposed Cllr Thackery and seconded Cllr Smith that the clerks hours be increased from 2hrs/week to 3hrs/week. Unanimously agreed.

Proposed Cllr Nicholson , seconded Cllr Smith that the precept not be increased and remain at £3,500. Unanimously agreed.

### **85/11 Community Emergency Plan.**

A flood plan should be carried out to help with Funding. Clerk to report on funding opportunities.

**86/11 Use of electronic signature.** Permission given for use of Clerk electronic signature to be used on Council Documents. Unanimously agreed.

**87/11 Change of standing Orders.** Since the New Code of Conduct has been adopted a number of changes needed to be made to the Councils Standing Orders. Clerk presented the changes and the new revised Orders. Council unanimously agreed to adopt New Orders

**86/11 Correspondence.**

Letter from ERYC regarding war memorials.

Festive Lighting. Not applicable.

The Playing Field. Not applicable.

Abolition of Council Tax benefit. Noted.

East Riding Parish News October Edition. Copies given out.

East Riding Parish News November Edition. Copies given out.

**87/11 Councillors Reports.**

Cllrs Bettison informed of a planning application that may be coming in in the near future regarding a Windturbine.

Clerk gave provisional dates for next year's meetings.

New No Dog Fouling poster needed for Burnby and Hayton.

88/11 Date of next Meeting . Clerk advised that a meeting would have to be called within the next two weeks because a planning application had been received for comments.